

Academic Freedom and Responsibility

The College considers academic freedom essential to the purpose of, and its application to, teaching and other College-related activities. The College considers responsibility as a companion to the rights and privileges of academic freedom throughout the educational process.

Faculty Academic Freedom and Responsibility

1. Faculty members are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but paid research should be based upon an understanding with the authorities of the institution.
2. Faculty members are entitled to freedom in the classroom in discussing their subject, but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject. They should present scholarship fairly, accurately, and objectively. Faculty should acknowledge the source of copyrighted intellectual property and identify personal views, beliefs, and opinions as such.
3. College faculty are members of a learned profession, and responsible members of an educational institution. When they speak or write as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational officers, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution.

Community Academic Freedom and Responsibility

The College strives to sustain an environment that allows for and protects the greatest possible freedom of expression, encourages openness and discourse, and supports rigorous inquiry. Throughout the educational process, members of the college community, which include faculty, staff, students, and guests, are encouraged to participate in spirited and open debate as well as intellectual exchange. In the course of inquiry, individual members of our college community may express viewpoints that other individuals may find disagreeable, unwelcome, or objectionable.

Violation of college regulations or policies, and breach of any federal, state, or local criminal law either on campus or at any college-sponsored activity, including but not limited to: verbal harassment of/or threats directed toward any member of the college community; breach of the privacy of other individuals; breach of peace on college property or at any college-sponsored function in a manner that disturbs the instructional program, are examples of individual conduct violations that are not protected under this policy.

All individual members of the college community bear the responsibility to distinguish those behaviors that may violate the college's student Code of Conduct, Board Policy, Employee Handbook or the respective collective bargaining agreement of a represented employee, state and federal laws from those of academic freedom.

All members of the college community have the right to due process. College employees should use the procedures outlined in the Employee Handbook, or their respective collective bargaining agreements within the employee group for which they may be covered. Students should refer to the Student Handbook. Guests of the college should contact the Vice President of Instruction and Student Services with questions, concerns, or information regarding due process.

The support of academic freedom is not intended to supersede performance issues, college policies or procedures, collective bargaining agreements, complaint procedures, or municipal, state, or federal laws.

END OF POLICY

Clackamas Community College Reference(s)

The Clackamas Education Association

The Clackamas Community College Part-time Faculty Association

The Clackamas Community College Association of Classified Employees

The Clackamas Community College Student Handbook

The Clackamas Community College Employee Handbook

The Clackamas Community College Administrative/Confidential Handbook

The Clackamas Community College Board Policy Manual

Legal Reference(s):

[ORS 341.290\(2\)](#)

[ORS 336.477](#)

[OAR 589-008-0100\(1\)\(f\)](#)

U.S. CONST. amend. I; U.S. CONST. amend. XIV.

OR. CONST., art. I, § 8.

Clackamas Community College

Code: **IC**
Adopted: 1/11/06
Readopted: 5/09/12
Orig. Code(s): 415

Academic Calendar

The College academic calendar, designed to provide the best learning opportunities for students, will be recommended by the President and approved by the Board.

END OF POLICY

Legal Reference(s):

[ORS 341.290\(2\)](#)

Career and Technical Education

Career and technical education programs provide the student with the knowledge and skills necessary to prepare for employment in business and industry. This is accomplished through a combination of relevant technical and academic coursework. Some courses and programs provide incumbent employees with the skills upgrade necessary for certification and job advancement. Many programs lead to continued education at a four-year institution. Advisory committees help college departments plan programs and curriculum, ensuring currency and alignment with business and industry needs. College staff design career and technical programs with career opportunities in mind.

New programs will be approved in accordance with State Board of Education requirements. The College president and the vice president of instruction are delegated authority to sign program approval documents on behalf of the Board.

END OF POLICY

Legal Reference(s):

[ORS 341.290\(3\)](#)

[ORS 341.425](#)

[OAR 589-006-0050](#)

[OAR 589-006-0100\(1\)](#)

[OAR 589-006-0150](#)

[OAR 589-006-0200](#)

[OAR 589-006-0300](#)

[OAR 589-006-0350](#)

[OAR 589-006-0400](#)

OR DEP'T OF COMMUNITY COLLEGES AND WORKFORCE DEV., COMMUNITY COLLEGE HANDBOOK & PLANNING GUIDE.
DEPARTMENT OF COMMUNITY COLLEGE AND WORKFORCE DEVELOPMENT, ADULT CONTINUING EDUCATION CATALOG.

Clackamas Community College

Code: **IFDB**
Adopted: 4/09/08
Readopted: 5/09/12
Orig. Code(s): 303

Transfer Education

The College offers lower division collegiate classes for students who intend to transfer to four-year colleges. Lower division collegiate courses taken at the College are transferable to four-year institutions in the Oregon University System. All transfer degrees have general education student learning outcomes.

END OF POLICY

Legal Reference(s):

[ORS 341.290](#)

Clackamas Community College

Code: **IGE**
Adopted: 1/11/06
Readopted: 5/09/12
Orig. Code(s): 304

Training Services/Continuing Ed/Alternative Education

The College offers a wide range of credit and noncredit courses and services at appropriate locations throughout the community college district.

Courses and services may include:

1. Alternative programs;
2. Community education;
3. Customized training and development services;
4. Small business development services;
5. Outreach.

END OF POLICY

Legal Reference(s):

[ORS Chapter 341](#)

Clackamas Community College

Code: **IIBD**
Adopted: 1/11/06
Readopted: 5/09/12
Orig. Code(s): 305

Library

The College library provides information resources and services to support instructional programs. The library is an intellectual center ensuring equitable access to quality, cost-effective information resources in a variety of formats and technologies. Library staff assists students, staff and community patrons in finding, locating and evaluating information resources.

END OF POLICY

Legal Reference(s):

[ORS 332.385](#)

[ORS 337.120](#)

Electronic Communication Systems Use

The electronic information resources at the College are to be used in a manner that supports the educational mission of the College. The College, by mission and policy, encourages learning, research, creativity, teaching and the free exchange of ideas in the spirit of openness, sharing, inclusiveness and respect. College administrative regulations contain guidelines establishing measures for the protection, access, responsibility and acceptable use of the College's electronic systems.

The Board is committed to the development and establishment of a quality, equitable and cost-effective electronic communications system. The system's sole purpose shall be for the advancement and promotion of learning and teaching.

The College's system will be used to provide statewide, national and global communications opportunities for staff and students.

The President will also establish administrative regulations for use of the College's electronic communications system to comply with copyright law. The President will also establish rules for minors attending the College to comply with the Children's Internet Protection Act.

The President will establish administrative regulations for use of the College's system by staff using their own personal electronic devices to download and store community college proprietary information including personally recognizable information about the community college, students or staff. Regulations shall insure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).

Failure to abide by College policy and administrative regulations governing use of the College's system may result in the suspension and/or revocation of system access. Additionally, student violations will result in discipline up to and including expulsion. Staff violations will also result in discipline up to and including dismissal. Violations of law will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

Legal Reference(s):

[ORS 30.765](#)
[ORS 133.739](#)
[ORS 163.435](#)
[ORS 164.345](#)
[ORS 164.365](#)
[ORS 167.060](#)
[ORS 167.065](#)
[ORS 167.070](#)

[ORS 167.080](#)
[ORS 167.087](#)
[ORS 167.090](#)
[ORS 167.095](#)
[ORS Chapter 192](#)
[ORS 336.222](#)
[ORS 339.250](#)
[ORS 339.270](#)

[ORS 341.290](#)
[OAR 581-021-0050](#)
[OAR 581-021-0055](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Children's Internet Protection Act, 47 U.S.C. Sections 254 (h) and (l); 47 CFR Section 54.520 (2001).
Copyrights, Title 17, as amended, United States Code; 19 CFR Part 133 (2000).
No Child Left Behind Act of 2001, P.L. 107-110, Title II, Section 2441.

Adult High School Diploma Program

The purpose of the Adult High School Diploma (AHSD) program is to provide an opportunity for a person with an exemption from compulsory attendance, to earn an Oregon diploma.

Before the College may award an AHSD, the College shall have an approved program plan on file at the Community College and Workforce Development (CCWD). The plan shall be approved by the Board prior to being filed for review with CCWD and recommendation for approval by the CCWD Commissioner. The College shall submit the plan to CCWD on a date and in a format described in guidance documents provided by CCWD.

The College's AHSD program plan shall include, but is not limited to:

1. The statement of assurances described in guidance documents provided by the CCWD;
2. A description of the following:
 - a. Program mission and goals;
 - b. Admission requirements;
 - c. Student orientation and advising;
 - d. Maintenance of student records;
 - e. Services for students with disabilities;
 - f. Student assessment and completion criteria;
 - g. Course offerings;
 - h. Personalized learning;
 - i. Awarding high school diploma credit;
 - j. Minimum credit requirement;
 - k. Other community college or program requirements; and
 - l. Recognition of student achievement.

To be eligible to receive an AHSD, a student shall:

3. Be exempt from compulsory attendance as provided in Oregon Administrative Rule (OAR) 581-021-0076 and Oregon Revised Statutes (ORS) 339.030(2) or otherwise not be required to attend as provided in ORS 339.010;
4. Complete all requirements for an Oregon diploma as provided in OAR 581-022-1130, or other rules establishing minimum requirements;
5. Earn at least one adult high school diploma academic credit from the College's approved AHSD program; and

6. Complete all program requirements as described in the College's AHSD program plan.

The College shall annually update the Adult High School Diploma program plan and submit the following to the CCWD:

7. Statement of assurances;
8. Plan update and statistical reports;
9. Participation in ongoing program monitoring and evaluation.

END OF POLICY

Legal Reference(s):

[ORS 341.425](#)

[OAR 589-007-0600](#)

Clackamas Community College

Code: **INC**
Adopted: 1/11/06
Readopted: 5/09/12
Orig. Code(s): 406

Presentations on Campus

As part of the academic atmosphere speakers and presentations are encouraged. Speakers or presentations on campus are to be sponsored by a recognized college club, committee, organization or vice presidents/president of the College.

Presentations by individuals or groups on campus will not necessarily reflect the views of the Board, staff or students. When controversial issues are presented, sponsors are encouraged to present opposing views.

END OF POLICY

Legal Reference(s):

[ORS 341.290\(2\)](#)

Animals in College Facilities or on Campuses

Inside of Buildings

In the College's effort to maintain a safe and healthy environment for all building occupants, animals may not enter College facilities. Animals utilized for classroom instruction may be brought into classrooms or buildings as part of standard college classroom instructional functions except for the following areas: Community Center cafeteria, the Bookstore and all of Randall Hall.

Service animals¹ brought into the buildings for the purpose of training by trainers that do not require the services of the animal, or training that is not a part of college instructional function must receive permission from the facility reservations department at the time the activity is scheduled. This includes search and rescue, and personal safety training.

Service animals serving persons with a disability would be an exception to this policy.

Outside of Buildings

Animals are required to be kept on a leash while on campus and under direct physical control of the owner. The College reserves the right to call Clackamas County Animal Control to remove animals not kept on a leash or those that pose a safety or health risk. Persons bringing animals on campus are responsible for the removal of all animal waste.

Events and activities that include animal participation must occur out-of-doors, and require prior approval from the facility reservations department. Activities open to the public that include animal participation may require the presence of hand-washing stations.

END OF POLICY

¹The American with Disabilities Act definition of "service animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. Companion and comfort animals are not considered service animals. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort or companionship do not constitute work or tasks for the purposes of this definition. The law and its regulations also make an allowance for miniature horses.

Legal Reference(s):

[ORS 332.107](#)

[ORS 659A.400](#)

[OAR 581-053-0010](#)

[OAR 581-053-0230\(9\)\(j\)](#)

[OAR 581-053-0330\(1\)\(q\)](#)

[OAR 581-053-0430\(16\)](#)

[OAR 581-053-0531\(15\)](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2006); 28 CFR §§ 35.104, 35.136 (2006).
Americans with Disabilities Act Amendments Act of 2008.